

International Nonviolence Training Fund (INTF)

Grant Application Instructions

Before applying: Please make sure that your training fits the INTF criteria and priorities. See them on the web site at: <https://www.intf.info> >Apply. Applications for grants that do not fit the INTF criteria will not be funded.

To apply for an INTF grant, please send us the following 4 documents in separate files

1. **Grant Application Form** – send as an editable file (“**.doc**” or “**.odt**” file, **but not as a “.pdf” file**)
2. **Training Agenda** - A draft agenda describing the content and day-by-day plan of your training (pdf, spread sheet or text files are acceptable)– send as an editable file (“**.doc**” or “**.odt**” file, **but not as a “.pdf” file**)
3. **Training Budget** - A clear, detailed and complete budget (both revenue and expenses) for the entire training in US Dollars. The budget should describe which items are to be covered by the INTF grant application and should list all sources of funding, expected or confirmed. (spread sheet files are preferable) – send as an editable **spreadsheet** (“**.xls**” or “**.doc**” file, **but not as a “.pdf” file**)
4. **Annual Financial Report** - Your organization’s most recent official statement of annual revenue and expenses (any format)

Email them to: office@intf.info with the subject line: **Grant Request: followed by the name of your group.**

Important note: We often receive a large number of applications. Please note that we will not consider your application unless it is complete (all the questions have been answered) and we have received all the documents that we requested (see the list above) by the start grant cycle listed on our web site.

Grant Decision Process

It is important to note that the grant decision process can take up to 10 weeks after the start of each grant cycle. Therefore, please plan accordingly. For more information about the International Nonviolence Training Fund and the grant application guidelines, and the grant cycle deadlines, please see <https://www.intf.info> web site

Thank you for your grant application!